



Crofton School

Student ICT Agreement

We want to make the fullest use of new technology and the improvements it can offer to learning, teaching and administration. We understand that the pace of change is very great and so we need to be flexible in our approach. We also recognise that students will very often know more than staff – this fact offers both opportunities and risks.

New technology in general (and the internet in particular) provides an invaluable resource which can really enhance students' learning; it may also place students and staff at risk and so its use needs to be subject to clear rules and procedures.

I agree to abide by the following ICT partnership agreement whilst using ICT at Crofton School. I also understand that if I break any of the terms of the agreement I may be banned from using ICT equipment or services.

I will:

- only access the network with my own login and password, which I will keep secret (if I suspect someone knows my password I will try to get it changed immediately)
- only use ICT equipment for appropriate school and homework
- only e-mail people I know, or a member of staff has approved (any messages I send will be polite and responsible)
- only search web sites which are relevant to the work I am doing
- report any unpleasant material or messages sent to me from any source (I understand my report would be confidential and would help protect other students and myself)

I will not:

- access, or attempt to access, or import/download, or store inappropriate material (including music) using or on school ICT equipment
- interfere with, move or damage any ICT equipment in any way
- attempt to access other peoples' files
- personalise computer desktop or alter any settings on any ICT equipment
- open any unfamiliar e-mail messages or files without permission
- bring ICT equipment other than USB disks (which may be monitored) to school
- access inappropriate sites such as games or chatrooms
- attempt to access sites which have been blocked by the school
- give my home address or telephone number, or arrange to meet someone, unless my parent, carer or a member of staff has given permission

I understand that the school will monitor my use of ICT equipment and any Internet sites I visit. I also understand that any inappropriate materials will be removed immediately and without warning, including music, games etc.

Signed: _____ Tutor group: _____ Date: _____